



## National Bat Monitoring Programme Survey Intern (Volunteer)

### Work Plan and details of internship

#### Background

The Bat Conservation Trust (BCT) is proud to be the leading non-governmental organisation devoted solely to the conservation of bats and their habitats. BCT's vision is a world rich in wildlife where bats and people thrive together. Our mission is to conserve bats for present and future generations. Through education, collaborative action and scientific research, we inspire individuals and organisations to value and speak out for bats.

BCT's strategic aims are:

- Discover: *To ensure scientific evidence is in place to support bat conservation*
- Act: *To secure and enhance bat populations and their resilience in a changing world*
- Inspire: *To win the levels of support required to secure and enhance bat populations*
- Strengthen: *BCT to achieve financial stability and sustainable staff workloads. Staff and volunteers are motivated and well led.*

BCT's core expertise includes: biodiversity delivery (an experienced lead partner for several bat species in the UK Biodiversity Strategy); the National Bat Monitoring Programme (coordinating more than 2000 volunteer surveyors each year); delivering advice about bats (through the National Bat Helpline and through long-term partnerships with the statutory nature conservation organisations); training professionals and volunteers; and engaging and educating wider audiences.

BCT's head office is in Vauxhall, London and we have offices in Wales and Scotland as well as some remotely based staff.

#### The National Bat Monitoring Programme (NBMP)

The Bat Conservation Trust has been running the NBMP since 1996, making it the longest running multi-species monitoring programme for mammals in the UK. The NBMP currently produces statistically robust population trends for 11 of the UK's 17 breeding bat species. Since 1996 more than 3500 volunteers have taken part in our surveys at over 6800 roost or field sites around the UK. The NBMP uses three survey methods:

- Field surveys with bat detectors
- Hibernation site surveys
- Summer maternity colony counts

BCT is working towards further research so bat species and trend data can act as indicators of environmental quality, and aims to expand the programme to deliver sufficient sample sizes to report at a local level for all species surveyed.

An opportunity has arisen for a volunteer intern to help the NBMP meet increased targets for survey delivery.

## Work Plan

1. General NBMP administration
  - Helping with survey mail-outs
  - Filing and scanning survey forms
  - Assisting with volunteer queries
  - Contributing to updating/reviewing survey resources
  - Assist with mapping tasks using ArcGIS and QGIS software
2. Assisting with data entry
  - Data entry from various NBMP surveys
  - Signing up new volunteers
3. Social media
  - Helping plan, write and post information on social media channels such as Facebook and Twitter to promote the NBMP surveys
4. Producing e-bulletins
  - Helping write/edit bi-monthly “Bat Monitoring Post” e-bulletin using Mail Chimp
5. Sound analysis
  - There may be opportunities to carry out sonogram analysis of audio recordings from NBMP surveys (training will be provided)

## Learning Objectives

- Increase office skills
- Increase knowledge of the conservation sector
- Experience of working for a wildlife charity
- Knowledge through training in NBMP survey methods and/or sound analysis
- Experience in managing varied social media channels
- Increase GIS skills
- Transferable skills including team working, working with volunteers, data handling, mapping and bat identification

## Induction and Training

We will provide an induction explaining what we do and provide training to assist you to meet the standards we expect from interns and to ensure your health and safety.

## Expenses

Out of pocket expenses for travel (up to the cost of a zones 1-6 travel card) and lunch allowance of £3. Plus any other out-of-pocket expenses for tasks carried out, provided BCT’s prior approval to incur such expense is obtained and subject to valid receipts being provided.

## Location

BCT’s head office, Vauxhall, London.

## Length of internship

There will be no fixed hours of work, but we hope that the successful intern will be able to attend for 3-4 days a week for a period of twelve weeks during our office hours which are 9am-5.30pm

## Application Procedure

Please complete the application form and return to BCT. Applications will be accepted by email or post:

Email: [jobs@bats.org.uk](mailto:jobs@bats.org.uk)

Post: Siân Moore, Bat Conservation Trust, Quadrant House, 250 Kennington Lane, London SE11 5RD

If you have any questions, or would like to find out more about the internship, please contact Becky Wilson on 020 7820 7166.



## NBMP Survey Intern Desired attributes

This section details the experience, knowledge, competencies and personal qualities desirable for the intern position.

Quality	
<b>Experience</b>	Working towards degree or already hold degree
<b>Knowledge</b>	Working knowledge of Microsoft Word, Excel, Access Knowledge of bats and bat conservation Working knowledge of social media (e.g. Facebook and Twitter)
<b>Competencies</b>	Aptitude for communicating with a range of people Excellent interpersonal and telephone skills Ability to work successfully in a team High degree of personal organisation and attention to detail Ability to multi-task
<b>Personal qualities</b>	Commitment to wildlife and environmental issues Enthusiasm and willingness to learn Ability to deal with working under pressure in a very busy environment A reliable and professional approach to work Approachable character